

# **Bartender**

## **Reporting and Department**

**Department: Food and Beverage**

**Position Reports to: Food and Beverage Coordinator/ Supervisor**

## **About us**

The Weston Golf & Country Club is an exclusive private members club. Located on the banks of Humber River, the rolling land makes the Weston Golf & Country Club an ideal location to put eighteen of the finest golf holes to be found anywhere. Since 1915, golf and friendship has walked hand in hand at the Weston.

## **Position Summary**

As a member of our service team, you will be the Club's "Personal Representative", and you will reflect our high service standards. This position requires an individual who is discreet, friendly and who strives to recognize members' personal likes and dislikes. You are to provide quality dining experience to our members in a timely fashion and a friendly manner.

## **Key Responsibilities**

Reporting to the Front of House Manager/ Supervisor, responsibilities and essential job functions include but are not limited to the following:

- Always report to work in full uniform as per the posted schedule.
- Open and close the bar according to Club standards.
- Create a positive Member experience through interaction and adherence to steps of service.
- Be knowledgeable of all beverage and food items to make recommendations.
- Prepare drinks in a fast and accurate manner.
- Ensure accuracy when entering information into the POS system.
- Respond promptly and courteously to any requests or concerns.
- Monitor cleanliness of bar area and ensure it is presentable before, during and after service.
- Ensure bar is adequately stocked with necessary mis-en-place prior to service.
- Wash, polish and arrange glassware in a neat and tidy manner.
- Prepare requisitions for food and beverage items and stock items as required.

## **Requirements**

- Minimum one year prior bartending experience in a similar environment.
- A secondary school diploma is preferred.
- Excellent communication and customer service skills required.
- Cash handling experience is an asset.
- Smart Serve Certified.

- Understanding of the Club's POS System (JONAS) is an asset.

**Working Conditions:**

- Able and willing to lift up to 50lbs to move stock.
- Able to move tables, chairs and other furniture when required.
- Able to work on feet for entire shift.
- Able and willing to work flexible shifts including weekdays, weekends and holidays.

**Location**

50 St. Phillip's Road, Toronto, Ontario M9P 2N6

**Contact**

Please forward your resume to [akoshelap@westongolfcc.com](mailto:akoshelap@westongolfcc.com)

\*\*\* Weston Golf and Country Club is an equal opportunity employer and we would like to thank all the applicants for their interest. Please note that only selected for an interview candidates will be contacted.

The Weston Golf and Country Club is committed to fair and equitable recruiting practices; in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code the WG&CC will provide accommodations throughout the recruitment and selection process to all applicants with disabilities.